



## VOLUNTEER INFORMATION PACKET

### YOUR VBS MISSION

Make kid disciples who go, grow, & overcome. Give them an EXPERIENCE, with TRUTH and RELATIONSHIPS. "Turn and become like children" (Mt. 18:3).

### VOLUNTEER INFORMATION

Find all of the information that you need for VBS at [ycob.org/vbs-volunteers](http://ycob.org/vbs-volunteers). We created this as a one-stop location for information on what's happening at VBS and to find quick links for everything you need to know.

### REQUIRED DOCUMENTS

#### CHILD PROTECTION POLICY

Every volunteer is required to have completed the [Child Protection Policy Training Video & Quiz](#) (if reading a print out version, go to [ycob.org/vbs-volunteers](http://ycob.org/vbs-volunteers) to access all links) before they serve. This is done on a yearly basis per our insurance policy.

#### BACKGROUND CHECK

All volunteers ages 18+ must undergo a background check. Our staff will reach out directly if this applies to you.

#### DEPARTMENT OF CHILD & FAMILY SERVICES

All volunteers ages 18+ who serve in Village Kids or Awana are required to complete the [State of IL DCFS Mandatory Reporter Training](#). Our staff will reach out directly if this applies to you.

### PREPARING FOR VBS

- **T-Shirt:** Please wear your t-shirt every day OR...
- **Costuming:** Find creative ways to dress like a Pacific Northwesterner!
- **Water bottle:** Come with a full water bottle every day. There will be water stations arranged throughout our scheduled activities. Water bottles will also be provided as needed.
- **Sunscreen:** Be sure to pack some sunscreen and/or apply it beforehand.
- **No cell phone use:** Please be conscientious of how often you use your cell phone while volunteering at Breaker Rock Beach. VBS is a time to focus on creating interpersonal connections without the distraction of technology. These kids covet and deserve your full attention!
- **Read:** To be prepared, make sure to read all the materials shared with you, including small group materials, prior to VBS.

## LINGO TO KNOW

- Huddles: This year, groups will be known as huddles. Each huddle is named after an animal native to the Pacific Northwest (e.g., orca whales, thresher sharks, red-tailed hawks, etc.).
- Lifeguards: Huddles will be grouped together in four separate teams. Lifeguards are the individuals who oversee each of the teams. They will serve as support to the huddle guides within their teams.
- Boardwalk: Outdoor activity rotations area (previously known as the *Village Square* and *Marketplace*)
- Shipwreck: Outdoor games area
- Bonfire Missions: Missions area (Classroom 1)
- Sandcastle Cove: Bible teaching area
- Seaside Snack Shack: Snack booth
- Fireside Chats: Huddle meeting areas (designated spaces by the trees or in the sanctuary, labeled with signs identifying the different huddle names)
- Breaker Rock: Meeting place for assemblies (sanctuary for elementary & 5/6 and gym for preschool & mini-campers)

## WEEK OF VBS

### DAILY COMMUNICATION

You will receive *The Daily Wave* newsletter, a daily update that highlights helpful and important information. We will also use the *VBS Breaker Rock Beach Facebook Group* to communicate regularly with attendees' families. Be sure to join the group today so that you can stay up to date on what's happening and also contribute any photos or share any comments you may have.

### PARKING + FLOW OF TRAFFIC

Upon arrival, please enter only from W. Bartlett Rd. We have designated areas of the parking lot for volunteers and drop-off parking. Please refer to the map below to identify where to park. Exit only to Devon Ave.



## ARRIVAL

Please plan on arriving by 8:20 at the latest every day. On Monday morning, we will set up our outdoor portions of Breaker Rock Beach for the first time and could use a lot of help! If you are able, please arrive by 7:30 a.m. on Monday morning. We will have a time for announcements and group prayer for all volunteers every morning in the sanctuary at 8:25. The expectation is that all volunteers attend this brief meeting every day unless personally told otherwise by Erica or Breanne.

## DROP-OFF + PICK-UP

Drop-off begins at 8:45, and pick-up runs from 12:00 - 12:15. Parents/guardians have been asked to escort their student(s) to their drop-off area, identify their group (this year called *huddle*), and collect their student's laminated pick-up card from the huddle guide. They will use this card to pick up their student(s) at the end of the day. To ensure the safety of all children, students will not be allowed to leave their huddle guide unless the individual picking him/her up has the appropriate pick-up card. If there are any issues with this, please touch base with Erica. 5/6 students will not have pick-up cards.

Drop-off and pick-up will be in the following locations:

- K-4th: Sanctuary
- Preschool: Gym
- Mini-Camp: Gym (2/3s classroom)
- 5/6: Check-in with huddle guide in the foyer near the couches (*no pick-up cards*)

## VOLUNTEER BREAKS, SNACKS, + BEVERAGES

Volunteer breaks for elementary and 5/6 huddle guides are scheduled during their huddle's time at the Boardwalk. One guide from each huddle will take their break during the first 15 minutes, and the second guide from each huddle will take their break during the last 15 minutes. Elementary and 5/6 lifeguards will take their breaks during Bible teaching time. Preschool huddle guides will take their breaks during their huddle's music rotation time. All huddle guides must check in with their lifeguard before going on their break. Breaks can be taken in the 601. Snacks and drinks will be available all day in the 601. Coffee will be available for volunteers at the coffee bar.

## PICTURES

Feel free to share the pictures you take throughout the week! Add them to the shared VBS photo drop spot. Look for the QR code in emails and various locations throughout the building.

## LINGER LONGER

If spending the morning together just isn't enough, we invite volunteer families to join us every day after VBS for some more hangout time. Head there right after you've finished resetting your area for the next day of VBS. Bring your own lunches and water bottles. You can also find the schedule attached at the back of this packet.

- Monday: Pool Day (end by 4:30)
  - Littles & Elementary: Harpling Home - 315 Denton Lane, South Elgin
  - 5th-8th: Hertz Home - 8N267 Sunvale Court, Elgin
  - 9th-12th: Arnold Home - 445 Blue Heron Circle, Bartlett
- Tuesday: Picnic
  - All Ages: Picnic at Gazebo Park - 102 N. Eastern Avenue, Bartlett
- Wednesday: Fundraiser Dinner
  - Dinner at Portillo's - 1020 S. Randall Road, Elgin, from 5:00 - 8:00 pm. 20% of proceeds go toward our Local Outreach Ministry fundraiser.

- Thursday: Water Play
  - Littles: Blue Heron Splash Pad - 350 Blue Heron Way, Bartlett
  - Elementary & 5/6: Leiseberg Park - 285 East Devon Avenue, Bartlett
  - Forge (7th-12th): Fuelling Home - 269 Roslara Court, Bartlett (Walk over from church. Hang out until Forge.)
- Friday: Clean-up & Bonfire Beach Party
  - All volunteers will clean up the church directly after VBS. The expectation is that everyone stays until the work is complete. Snacks and drinks for volunteers and their children will be available.
  - The Bonfire Beach Party picnic will take place from 5:30 - 8:30 p.m. at Village Church. There will be dinner for all and waterplay for kids. Kona Ice will be available for purchase. 20% of proceeds go toward our fundraiser. **Registration is required.**

### **FRIDAY CLEAN-UP**

VBS planning and decorating involves many hours and many hands. It is well worth it! In the same way, we will need MANY, MANY hands to clean up on Friday. Our expectation is that everyone works together. We will have plenty of jobs for little people too! Even if you've cleaned your area, please plan to stay and gather in the sanctuary for clean-up assignments at 12:20. Snacks and drinks for volunteers and their children will be available.

### **BONFIRE BEACH PARTY CELEBRATION PICNIC**

Join us for our VBS Bonfire Beach Party celebration picnic on Friday, July 19, from 5:30 - 8:30 p.m. Dinner will be served at 6:00 p.m. We will have activities for the kids and plenty of opportunities for fellowship! There will be a few water activities for kids, so don't forget to pack swimsuits and towels. You may also want to bring picnic blankets or camping chairs to sit on. You must register for the picnic by the end of the day on Tuesday, July 16.

### **FUNDRAISERS & SERVICE PROJECTS FOR OUTREACH MINISTRY PARTNERS**

The Local Outreach Ministry at Village Church is devoted to the good of our neighbors and community as we grow as disciples of Jesus. We use our resources to partner with local organizations and social workers to serve vulnerable populations in Bartlett and surrounding areas. A percentage of the funds we raise will be allocated to each of these organizations.

- Safe Families for Children - Chicago, IL
- The Ruth Project - Elgin, IL
- Evangelical Child & Family Agency - Wheaton, IL
- The Forgotten Initiative - Elgin, IL
- A gift for Department of Child & Family Services (DCFS) Employees
- School Supply Backpack Drive for The Forgotten Initiative - Elgin, IL

### **PENNY WARS**

The mountains are out, and we're having a penny war! Huddles will be grouped together in four separate teams to compete to see who can raise the most money for our outreach ministries! Each team will have a container designated for collecting their donated money. Here are the guidelines for this year's penny war:

- Pennies, dollars/bills, and checks ADD points (1 point per penny) toward YOUR team.
- Silver coins SUBTRACT points (1 point per penny value) from OTHER teams.

The team that has the most points at the end of the day on Friday, July 19, will win a special reward at the Bonfire Beach Party celebration picnic!

### **KONA ICE**

Grab some delicious tropical shaved ice from Kona Ice at our Bonfire Beach Party celebration picnic on Friday, July 19, from 5:30 - 8:30 p.m. 20% of the proceeds will go toward this year's fundraiser (see above for details).

### **PORTILLO'S**

On Wednesday, July 17, we will have a fundraiser at the Portillo's located at 1020 S. Randall Rd. in Elgin from 5:00 - 8:00 p.m. 20% of the proceeds will go toward this year's fundraiser. This is a great chance to share a meal with other VBS families and support our outreach ministries!

### **SCHOOL SUPPLY BACKPACK DRIVE**

Fill backpacks with essential back-to-school supplies to benefit children in foster care through The Forgotten Initiative. Drop off new school supplies until July 19. Be on the lookout for more information highlighting what we're collecting and where to drop it off.

### **CONFLICT RESOLUTION**

With around 400 people in the same place, we get to watch the power of the gospel of Jesus bring unity among us. Should you find yourself feeling uncomfortable, angry, or full of hurt, we encourage you to look first in your own heart and ask Jesus to shine His light in you to help you understand what is going on. Then we ask you to proceed according to God's Word in Ephesians and Matthew:

*Ephesians 4:29 - Let no corrupting talk come out of your mouths, but only such as is good for building up, as fits the occasion, that it may give grace to those who hear.*

*Matthew 18:15 - If your brother sins against you, go and tell him his fault, between you and him alone. If he listens to you, you have gained your brother.*

### **CONTACT INFO**

If you have any general questions, concerns, or know you will be running late, please send a text message to Erica Smith and Breanne Fuelling.

Erica: (630) 460-0132

Breanne: (630) 292-8006

If you are serving in preschool or mini-camp and have any questions, concerns, or know you will be running late, please send a text message to Megan Schiavone.

Megan: (630) 440-5981